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Background

OGRA Foundation is a Non-governmental Organization registered in Kenya. OGRA is implementing service package B of the Tuberculosis (TB) in the Mining Sector Southern Africa (TIMS) Grant which involves management of Occupational Health Service Centres (OHSCs) in 8 Southern African Countries targeting miners, ex-miners, their families and communities. The Foundation, in collaboration with the National TB Control Programme (Lesotho) is currently seeking qualified candidates for two OHSCs in Lesotho that will be located at Mafeteng and Maseru.

Occupational Health Nurse Manager– 2 Positions

Location: Project implementation sites in Lesotho

Overall Job Function:

Responsible for the Nursing and clinical services provided within the Occupational Health Service Centers on a daily basis.

Key Responsibilities:

- Ensures optimal operation of the OHSC by ensuring adequate stock levels of all commodities and consistent service provision to the target beneficiaries.
- Developing and implementing facility-specific work plans in collaboration with the Project Manager and the NTP representative
- Ensures consistent provision of Standards of care on the patients attending the OHSC
- Enhances team work by enhancing communication between staff in the different departments.
- Overseeing demand creation activities to ensure optimal utilization of the OHSC.
- Conducting day to day OHSC staff supervision and performance management
- Collaboration with other health care providers and the health authorities within their catchment areas

Requirements:

- Bachelor or Diploma in Nursing
- Must be registered with the relevant nursing body.
- Minimum of 2 years in a busy Occupational Health Centre
- Management/supervisory experience for at least 2 years

Registered Nurse - 2 positions

Location: Project implementation sites in Lesotho

Overall Job Function:

Assess, plan, implement and evaluate nursing care plans to facilitate optimal patient care.

Key Responsibilities:

1. Record patients' medical information and vital signs.
2. Provide nursing care to patients at the OHSC.
3. Conduct necessary tests such as audiometry and spirometry.



Requirements:

- Minimum of Diploma in Nursing
- Must be registered with the relevant nursing body.
- Minimum of 2 years in a busy health facility

Lung Function Technician – 1 Position

Location: Project implementation sites in Southern Africa

Overall Job Function:

Run tests to diagnose potential respiratory problems

Key Responsibilities:

- Performs pulmonary function, lung capacity, diffusion capacity and blood and oxygen tests as ordered by the clinicians
- Assist in other duties as may be required

Requirements:

- Diploma in Respiratory Therapy
- At least 2 years' experience in a similar role.

IT/Data Officer – 2 positions

Location: Project implementation sites in Lesotho

Overall Job Function:

To provide support to the OHSC in documentation, data management, data analysis and reporting

Ensure data quality

Ensure data security and confidentiality is maintained

Requirements:

- Bachelor degree or diploma in Computer Science, Information Technology, Management Information Systems, Statistics or any other related course.
- A minimum of three years progressive experience in programmes database and system operations and administration.

Radiographer- 2 positions

Location: Project implementation sites in Lesotho

Overall Job Function:

Provide quality diagnostic services using the most appropriate radiographic techniques and equipment.

Key Responsibilities:

- Perform a range of radiographic examinations on patients to produce images of high quality.
- Maintain close contact with patients while waiting for tests and post examination stay in the department.



- Undertake quality control checks on X-ray equipment in order to ensure quality assurance and audit initiatives.
- Liaise with relevant bodies to ensure necessary licenses are acquired for the radiology unit
- Post the images to radiologist for interpretation as need may arise

Requirements:

- Diploma in Radiography or Medical Imaging Sciences from an approved institution
- Registration with a professional body.
- Valid practice license.
- Computer literate

Social Worker – 2 positions

Location:Project implementation sites in Lesotho

Overall Job Function:

Provide appropriate advice, support and resources to project beneficiaries (miners, ex-miners, their families and communities) who are experiencing personal difficulties to help them overcome their problems.

Key Responsibilities:

- Determines nature of client's situation by interviewing client; assessing medical, psychological, emotional, and social information; making on-site visits.
- Establishes course of action by exploring options; setting goals with client.
- Obtains assistance for client by referring him/her to community resources; arranging for appointments; establishing rapport with other agencies.
- Conducting home visits where necessary and preparing the relevant reports.

Requirements:

- Bachelor degree or Diploma in social work, psychology or sociology
- Training in Occupational Health
- Previous experience working with the mining community with a demonstrated understanding of the issues affecting the beneficiaries.

Medical Doctor– 2 positions

Location:Project implementation sites in Southern Africa

Overall Job Function:

This is a part time position with 50% level of effort (LOE). The medical doctor will provide quality clinical care in occupational health for OHSCbeneficiariesincluding miners, ex-miners, their families and communities.

Key Responsibilities:

- Conducting clinical review of all project beneficiaries
- Assessment of beneficiaries who require compensation and completing the relevant evaluation forms to enable them access compensation funds
- To ensure quality of care including diagnosis and treatment of various illnesses such as TB, Silicosis etc. in the sites supported by OGRA Foundation



- Provision of technical support/supervision and training to the medical and paramedical staff involved in medical care
- Educate patients on related health issues
- Conduct 2nd level consultations and be the focal point for treatment of chronic and complicated diseases
- Supervise and support consultations done by the nurse and manage the complicated cases, write referral to hospital for admission
- Collaborate with relevant stakeholders including NTP representatives, Local health authorities, donor agencies etc. as may be required from time to time

Requirements:

- Bachelor's Degree in Medicine and surgery from recognized institution
- Occupational health training
- Formal occupational health accreditation
- Registration with relevant professional Body,
- Valid practicing license.
- 2 year experience minimum as a Medical Doctor
- Experience in management of occupational illnesses for miners
- A comprehensive understanding of clinical care especially occupational health for miners
- Grounded knowledge of TB, silicosis and other lung conditions affecting miners

Application Procedure

Interested applicants are invited to send their applications to recruitment@ografoundation.org cc. ogratims@gmail.com with the position applied for as the subject line on or before 23rd November 2016 latest 5 p.m.

Only shortlisted candidates will be contacted.

OGRA Foundation is an equal opportunity employer.

Giving Hope, Saving Lives