



JOB ADVERT

Background

OGRA Foundation is a non-governmental organization registered in Kenya. Its core pillars are disease prevention and treatment; maternal and child health; health systems strengthening; community empowerment; and emergency preparedness and response. Our mission is to promote, improve health and emergency response in pursuing economic and cultural development in the fight against poverty and social exclusion in the communities.

USAID Advancing Nutrition is the Agency's flagship multi-sectoral nutrition project, led by JSI Research & Training Institute, Inc. (JSI), and a diverse group of experienced partners. Launched in September 2018, USAID Advancing Nutrition implements and provides technical support to nutrition interventions across sectors and disciplines for USAID and its partners. The project's multi-sectoral approach draws together global nutrition experience to design, implement and evaluate programs that address the root causes of malnutrition. Committed to using a systems approach, USAID Advancing Nutrition strives to sustain positive outcomes by building local capacity, supporting behavior change and strengthening the enabling environment to save lives, improve health, build resilience, increase economic productivity and advance development.

OGRA Foundation is implementing the grant through JSI Research and Training Institute (JSI) in the context of implementation of "MALEZI MASHINANI" (Nutrition in the Grassroots).

OGRA Foundation is currently looking for able professional to fill the following position in the organization:

Project Officer

Overall Job Function:

To implement project in the designated areas and prepare reports in line with OGRA Foundation's project document and donor guidelines.

Key Responsibilities:

- Participates in the development of MALEZI MASHINANI project;
- Implements project activities in line with project action plans and approved budgets;
- Provides technical support and advice field staff and implementing partners in project implementation;
- Assesses and reports progress against projects implementation and action plans;
- Prepares and presents monthly, quarterly and annual technical reports on the progress of implementation of project activities and targets;
- Identifies and pursues strategic collaborations and partnerships with governments, civil society organizations, stakeholders in advancing OGRA Foundation's interests and priorities;
- Promotes cross projects linkages and synergy in order to increase project outcomes and impact;
- Implements project budgets in line with the approved budgets and OGRA Foundation project implementation policies and guidelines;
- Supervises all field staff in the designated areas.
- Liaises with Human Resource function in identifying staff training needs and recommends training programs to address project assistants performance gaps;
- Perform any other duties as may be assigned.

Requirements:

- Bachelor degree in health, water & sanitation, project management or development field.
- 3 years of work experience in community projects.
- Project planning and management skills

- Problem solving and conflict management skills
- Technical report writing skills
- Organizational and communication skills
- Good interpersonal skills with the ability to network and to develop and maintain strong relationships at all levels.
- Basic financial management skills
- Background in Nutrition is an added advantage

Application Procedure

Interested applicants are invited to send their applications to recruitment@ografoundation.org with the position applied for as the subject line on or before Wednesday 13th September 2022 C.O.B.

Only shortlisted candidates will be contacted.

OGRA Foundation is an equal opportunity employer.

OGRA Foundation



Giving Hope, Saving Lives